

# ROYAL BOROUGH OF WINDSOR OF MAJ ENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAY COUNCILLOR: STRETTON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll).....

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2009

| PERIOD COVERED BY CLAIM |           |         | REASON(S) FOR CLAIM            |  | TRAVEL ALLOWANCE CLAIMED |                        |   |
|-------------------------|-----------|---------|--------------------------------|--|--------------------------|------------------------|---|
| DATE                    | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | DESCRIPTION OF APPROVED DUTY<br>(Please indicate officer arranging meeting if not Democratic Services) |                          | PRIVATE CAR<br>Mileage | PUBLIC TRANSPORT<br>(Receipts must be attached) |
| 2/4/09                  | 1900      | 2030    | T/HALL                         | TRAINING   | ✓                        | 8                      | £ 3.00  |
| 16/4/09                 | 0930      | 1600    | WOODLEY                        | ADOPTION PANEL   | ✓                        | 29                     | <del>19.60</del>                                |
| 16/4/09                 | 1800      | 2100    | BRACKNELL                      | BRACKNELL C.A.B.   | ✓                        | 21                     | <del>2.40</del>                                 |
| 21/4/                   | 1930      | 2200    | T/HALL                         | COUNCIL  | ✓                        | 8                      | <del>0.70</del>                                 |
| 22/4/                   | 16.30     | 18.30   | T/HALL                         | LICENSING PANEL  | ✓                        | 8                      | <del>0.70</del>                                 |
| 29/4/                   | 1900      | 2145    | T/HALL                         | DC PANELS  | ✓                        | 8                      | <del>0.70</del>                                 |
| 16/4/                   | 0930      | 1600    | WOODLEY                        | PARKING  |                          |                        | ✓ 3.00  |
| 12/03/09                | 0845      | 1900    | WOODLEY                        | PARKING  |                          |                        | ✓ 4.00  |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey of and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:.....

Wokingham Borough Council  
 VAT Reg No. 200-3514-35  
 TIME EXPIRY TIME  
 15:39 16 APR 09  
 £ 3.00  
 28R HEADLEY RD

Wokingham Borough Council  
 DATE  
 00925961  
 82

18:51 09:39 090415  
 28R HEADLEY RD  
 Display ticket clearly in vehicle  
 Valid in car park of issue only  
 NOT TRANSFERABLE

08:56 090312  
 Display ticket clearly in vehicle  
 Valid in car park of issue only  
 NOT TRANSFERABLE

YES / NO  
 \*Please delete as appropriate  
 Date: 29/04/09

|                      |                         |       |            |
|----------------------|-------------------------|-------|------------|
| For Office Use Only  |                         |       |            |
| Democratic Services: | Authorised for Payment: | Date: |            |
| Payroll:             | Input by:               | Date: | Batch No.: |
|                      |                         |       | Date:      |

# ROYAL BOROUGH OF WINDSOR OF MAJ ENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIMANT COUNCILLOR: STREITON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll) .....  
 FOR ALLOWANCES FOR THE MONTH OF: JAN / FEB 2009

| PERIOD COVERED BY CLAIM |           |                           | REASON(S) FOR CLAIM                 |  | TRAVEL ALLOWANCE CLAIMED |   |    |
|-------------------------|-----------|---------------------------|-------------------------------------|--|--------------------------|---|----|
| DATE                    | TIME FROM | TIME TO                   | PLACE WHERE DUTY WAS PERFORMED      | DESCRIPTION OF APPROVED DUTY<br>(Please indicate officer arranging meeting if not Democratic Services) | Mileage                  | PUBLIC TRANSPORT<br>(Receipts must be attached) |    |
|                         |           |                           |                                     |  |                          | PRIVATE CAR                                     |    |
| 15 JAN 09               | 10.00     | 14.30                     | WOODLEY                             | ADOPTION PANEL   | ✓ 29                     | £   | 0  |
| 20 JAN 09               | 6.30      | 8.00                      | T/HALL                              | LOCAL ACCESS FORUM   | ✓ 8                      |   |    |
| 26 JAN 09               | 10.00     | 12.00                     | T/HALL                              | LICENSING SUB CTTEE  | ✓ 8                      |   |    |
| 3 FEB 09                | 10.00     | 12.30                     | T/HALL                              | LICENSING SUB CTTEE  | ✓ 8                      |   |    |
| 4 FEB                   | 6.00      | 11.15 AM                  | T/HALL                              | MIND DC PANEL  | ✓ 8                      |   |    |
| 12 FEB                  | 09.45     | 14.00                     | WOODLEY                             | ADOPTION PANEL   | ✓ 29                     |   |    |
| 24 FEB                  | 09.30     | 10.30                     | St Edmunds C of A<br>School Astoria | RAWM COUNCIL ON FAIR TRADE COMMITTEE   | ✓ 9                      |   |    |
| 15 JAN                  | 10.00     | <del>12.30</del><br>13.00 | WOODLEY                             | CAR PARKING  |                          | ✓ 2   | 00 |
| 12 FEB                  | 09.45     | 14.00                     | WOODLEY                             | CAR PARKING  |                          | ✓ 2   | 00 |
| <b>SUB TOTAL</b>        |           |                           |                                     |  | ✓ 99                     | ✓ 4   | 00 |
| <b>TOTALS CLAIMED</b>   |           |                           |                                     |  | ✓ 99                     | ✓ 4   | 00 |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO\*

\*Please delete as appropriate

Signature of Member: .....

Date: 27 Feb 2009

|                      |                         |             |                 |
|----------------------|-------------------------|-------------|-----------------|
| For Office Use Only  |                         |             |                 |
| Democratic Services: | Authorised for Payment: | Date:       | <u>03/03/09</u> |
| Payroll:             | Input by:               | Date:       |                 |
|                      |                         | Batch No:   |                 |
|                      |                         | Checked by: |                 |
|                      |                         | Date:       |                 |

## MEMBERS' MILEAGE CLAIM FORM

### ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: STREPTON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....

FOR ALLOWANCES FOR THE MONTH OF: AUG + SEPTEMBER

| PERIOD COVERED BY CLAIM  |                 |                 | REASON(S) FOR CLAIM               |  | TRAVEL ALLOWANCE CLAIMED |                  |
|--|-----------------|-----------------|-----------------------------------|--|--------------------------|------------------|
| DATE   | TIME FROM       | TIME TO         | MILEAGE WHERE DISCOUNTS PERMITTED | DESCRIPTION OF JOURNALS/DETAILS (to indicate to the extent of the mileage claim) | PRIVATE CAR              | PUBLIC TRANSPORT |
| <del>18 AUG</del>  | <del>1700</del> | <del>1930</del> | <del>6 RAY ROAD</del>             | <del>R/WAY PANEL GREENING</del>  | <del>8</del>             | <del>P</del>     |
| 20 AUG   | 1800            | 2200            | COUNCIL                           | DC PANEL   | 8                        |                  |
| <del>1 SEPT</del>  | <del>1000</del> |                 | <del>T/HALL</del>                 | <del>LICENSING SUB CTTEE</del>   | <del>8</del>             |                  |
| 3 SEPT   | 1200            | 1345            | BRACKNELL                         | CAB MEETING  | 32                       |                  |
| 4 SEPT   | 1000            | 1400            | WOODLEY                           | ADOPTION PANEL   | 30                       |                  |
| 8 SEPT   | 6.30            | 9.30            | T/HALL                            | R/WAY PANEL  | 8                        |                  |
| 11 SEPT  | 0915            | 12.00           | WOODLEY                           | SPL ADOPTION PANEL   | 30                       |                  |
| 15 SEPT  | 10.00           | 12.45           | GUILD HALL                        | LICENSING SUB CTTEE  | 20                       |                  |
| -11-   | 6.30            | 8.30            | T/HALL                            | TRAINING   | 8                        |                  |
| 17 SEPT  | 6.00            | 10.30           | T/HALL                            | DC PANEL   | 8                        |                  |
| 23 SEPT  | 3.00            | 4.30            | T/HALL                            | LICENSING SUB CTTEE  | 8                        |                  |
| 23 SEPT  | 6.30            | 9.00            | T/HALL                            | TRAINING   | 8                        |                  |
| PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. |                 |                 |                                   |  | 160                      | 4 80             |
| 4/9/ WOODLEY CARPARK 2.40<br>11/9/ WOODLEY CARPARK 2.40<br>Less any amount claimed/received from any other Authority/Body.         |                 |                 |                                   |  | SUB-TOTAL<br>160 ✓ 4 80  |                  |
| TOTALS CLAIMED   |                 |                 |                                   |  | 160                      | 4 80             |

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO\*

\*Please delete as appropriate

Signature of Member: .....

Date: 3/10/08

|                               |             |                       |                   |
|-------------------------------|-------------|-----------------------|-------------------|
| Authorised for Payment: _____ |             | Date: <u>07/10/08</u> |                   |
| Input by: _____               | Date: _____ | Batch No: _____       | Checked by: _____ |
|                               |             | Date: _____           |                   |

File

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: STRETTON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....  
 FOR ALLOWANCES FOR THE MONTH OF: JULY 2008

| PERIOD COVERED BY CLAIM |           |         | REASON(S) FOR CLAIM            |  | TRAVEL ALLOWANCE CLAIMED |   |
|-------------------------|-----------|---------|--------------------------------|--|--------------------------|---|
| DATE                    | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | DESCRIPTION OF APPROVED DUTY<br>(Please indicate officer arranging meeting if not Democratic Services) | PRIVATE CAR<br>Mileage   | PUBLIC TRANSPORT<br>(Receipts must be attached) |
| 8 July                  | 6.30      | 9.00    | COUNCIL CHAMBER<br>RISK AA     | RISK MANAGEMENT TRAINING   | 8                        | 8   |
| 10 July                 | 10.00     | 15.00   | WOODLEY                        | ADOPTION PANEL   | 30                       | 30  |
| 21 July                 | 5.30      | 9.00    | DESBOLE SUITE                  | LICENSING PANEL  | 8                        | 8   |
| 23 July                 | 6.00      | 11.00   | COUNCIL CHAMBER                | DC PANEL   | 8                        | 8   |
| 29 July                 | 7.30      | 9.30    | GUILDHALL                      | COUNCIL  | 20                       | 20  |
| 10 July                 | 10.00     | 15.00   | WOODLEY                        | CAR PARKING  | -                        | 2 40  |
| <b>SUB TOTAL</b>        |           |         |                                |  | 74                       | 74  |
| <b>TOTALS CLAIMED</b>   |           |         |                                |  | 74                       | 74  |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

VAT RECEIPT ATTACHED YES / NO\*  
 \*Please delete as appropriate

Signature of Member: .....

Date: 1/08/08

|                      |                         |       |                 |             |       |
|----------------------|-------------------------|-------|-----------------|-------------|-------|
| For Office Use Only  |                         |       |                 |             |       |
| Democratic Services: | Authorised for Payment: | Date: | <u>01/08/08</u> |             |       |
| Payroll:             | Input by:               | Date: | Batch No:       | Checked by: | Date: |

# ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIMANT COUNCILLOR: STRETTON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll) .....  
 FOR ALLOWANCES FOR THE MONTH OF: JUNE 2008

| PERIOD COVERED BY CLAIM |           |         | REASON(S) FOR CLAIM            |  | TRAVEL ALLOWANCE CLAIMED |  |    |
|-------------------------|-----------|---------|--------------------------------|--|--------------------------|--|----|
| DATE                    | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | DESCRIPTION OF APPROVED DUTY<br>(Please indicate officer arranging meeting if not Democratic Services) | PRIVATE CAR<br>Mileage   | PUBLIC TRANSPORT<br>(Receipt must be attached) |    |
| 4 JUN                   | 6.30      | 9.00    | T/HALL                         | TRADING STANDARDS TRAINING   | ✓ 8                      | £  | 0  |
| 5 JUN                   | 10.00     | 14.00   | T/HALL                         | LICENSING SUB OFFICE   | ✓ 8                      |  |    |
| 9 JUN                   | 7.30      |         | T/HALL                         | M'HD TOWN FORUM  | ✓ 8                      |  |    |
| 12 JUN                  | 0945      | 14.00   | WOODLEY                        | ADOPTION PANEL   | ✓ 30                     |  |    |
| 24 JUN                  | 7.30      | 9.45    | T/HALL                         | COUNCIL  | ✓ 8                      |  |    |
| 25 JUN                  | 6.00      | 9.30    | T/HALL                         | DC PANEL   | ✓ 8                      |  |    |
| 30 JUN                  | 11.00     | 13.15   | T/HALL                         | ACCESS ADVISORY FORUM  | ✓ 8                      |  |    |
|                         |           |         |                                |  |                          |  |    |
|                         |           |         |                                |  |                          |  |    |
| 12 JUN                  | 0945      | 14.00   | WOODLEY                        | CAR PARKING  | ✓                        | 2  | 60 |
|                         |           |         |                                |  |                          |  |    |
|                         |           |         |                                |  |                          |  |    |
| <b>SUB TOTAL</b>        |           |         |                                |  | ✓ 78                     |  |    |
| <b>TOTALS CLAIMED</b>   |           |         |                                |  | ✓ 78                     | ✓ 2  | 60 |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO

\*Please tick as appropriate

Signature of Member: .....

Date: 01/07/08

|                      |                         |           |                 |
|----------------------|-------------------------|-----------|-----------------|
| For Office Use Only  |                         |           |                 |
| Democratic Services: | Authorised for Payment: | Date:     | <u>01/07/08</u> |
| Payroll:             | Input by:               | Date:     |                 |
|                      |                         | Batch No: | Checked by:     |
|                      |                         |           | Date:           |

# ROYAL BOROUGH OF WINDSOR OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 5TH OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CL/ BY COUNCILLOR: STRETTON  
 COUNCILLOR (EMPLOYER) NUMBER (as found on payroll).....  
 FOR ALLOWANCES FOR THE MONTH OF: MAY 2008

| PERIOD COVERED BY CLAIM |           |         | REASON(S) FOR CLAIM            |  | TRAVEL ALLOWANCE CLAIMED |  |   |    |
|-------------------------|-----------|---------|--------------------------------|--|--------------------------|--|---|----|
| DATE                    | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | DESCRIPTION OF APPROVED DUTY<br>(Please indicate officer arranging meeting if not Democratic Services) | PRIVATE CAR              |  | PUBLIC TRANSPORT<br>(Receipts must be attached) |    |
|                         |           |         |                                |  | Mileage                  |  | E   | P  |
| 8 MAY                   | 0930      | 15.30   | WOODLEY                        | ADOPTION PANEL ✓   | 30                       |  |   |    |
| 15 MAY                  | 1000      | 16 00   | WOODLEY                        | ADMISSION TRAINING (LAW) ✓   | 30                       |  |   |    |
| 20 MAY                  | 1900      | 2100    | TOWN HALL                      | MAYOR MAKING ✓   | 8                        |  |   |    |
| 28 MAY                  | 1800      | 2100    | — — —                          | MAIDENHEAD DC PANEL ✓  | 8                        |  |   |    |
| 8 MAY                   |           |         | WOODLEY                        | CAR PARKING ✓  |                          |  | 2   | 50 |
| 15 MAY                  |           |         | — — —                          | CAR PARKING ✓  |                          |  | 2   | 50 |
| <b>SUB TOTAL</b>        |           |         |                                |  | ✓ 76                     |  | ✓ 6   | 00 |
| <b>TOTALS CLAIMED</b>   |           |         |                                |  | ✓ 76                     |  | ✓ 3   | 00 |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES/NO\*  
 \*Please delete as appropriate  
 Date: 29/5/08

Signature of Member:.....

|                      |                         |       |           |             |
|----------------------|-------------------------|-------|-----------|-------------|
| For Office Use Only  |                         |       |           |             |
| Democratic Services: | Authorised for Payment: | Date: | 02/06/08  |             |
| Payroll:             | Input by:               | Date: | Batch No: | Checked by: |
|                      |                         |       |           | Date:       |

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: STRETTON  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....  
 FOR ALLOWANCES FOR THE MONTH OF: APRIL 2008

| PERIOD                | START | END  | TO        | FROM       | DESCRIPTION             | CONFIRMED | £   | P             |
|-----------------------|-------|------|-----------|------------|-------------------------|-----------|-----|---------------|
| 02 APRIL              | 1800  | 2130 | TOWN HALL | MAIDENHEAD | DC PANEL                | ✓         | 8   | <del>20</del> |
| 08                    | 1830  | 2030 | - " -     |            | TRAINING - PLANNING     | ✓         | 8   | <del>30</del> |
| 10                    | 0930  | 1530 | WOODLEY   |            | ADOPTION PANEL          | ✓         | 20  | <del>10</del> |
| 15                    | 1900  | 2030 | TOWN HALL |            | TECH BRIEF BADNELLS PIT | ✓         | 8   | <del>20</del> |
| 21                    | 1900  | 2130 | - " -     |            | BADNELLS PIT DC PANEL   | ✓         | 8   | <del>20</del> |
| 28                    | 0915  | 1600 | WOODLEY   |            | ADOPTION PANEL TRAINING | ✓         | 30  | <del>12</del> |
| 30                    | 1800  | 2130 | TOWN HALL |            | DC PANEL                | ✓         | 8   | <del>20</del> |
| 10 APRIL              | 0930  | 1530 | WOODLEY   |            | CAR PARK CHARGES        | ✓         |     | 3 20          |
| 28 APRIL              | 0915  | 1600 | - " -     |            | - " -                   | ✓         |     | 2 50          |
| <b>SUB TOTAL</b>      |       |      |           |            |                         |           | 100 |               |
| <b>TOTALS CLAIMED</b> |       |      |           |            |                         |           |     | £ 5.70p       |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body. ✓

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED 100 YES/NO ~~NO~~  
 \*Please delete as appropriate

Signature of Member:.....

Date..... 30/04/08

|                         |                       |
|-------------------------|-----------------------|
| Authorised for Payment: | Date: <u>01/05/08</u> |
| Input by:               | Date:                 |
| Date:                   | Batch No:             |
| Checked by:             | Date:                 |